

# **ROSELAND FREE PUBLIC LIBRARY**

## ***RULES FOR INTERNET USE***

*AND*

## ***INTERNET USAGE AGREEMENT FOR MINORS, AGE 13 –17***

Approved by the Board of Trustees of the Roseland Free Public Library  
03-06-06

Roseland Free Public Library  
20 Roseland Avenue  
Roseland, New Jersey 07068  
973-226-8636

<http://www.rfplnj.org>

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# ROSELAND FREE PUBLIC LIBRARY INTERNET USE POLICY

## **PURPOSE:**

The mission of the Roseland Free Public Library is to serve the informational, educational, and recreational needs of the Roseland community through acquiring quality materials, programs, and services within comfortable facilities, with emphasis on information which is of immediate relevance and interest, and in a manner commensurate with responsible fiscal planning. The Library's mission extends to providing access to the universe of information beyond the Library's own collection through interlibrary cooperation and efficient use of technology. It is within this context that the Roseland Free Public Library offers unlimited World Wide Web access to the Internet and its multitude of resources.

## **ACCESS:**

To access the Internet through the Library, the individual must be at least eighteen (18) years of age. Minors between the ages of thirteen (13) and seventeen (17) wishing to use the Internet through the Library must first have a parent or legal guardian come into the Library with them and complete a signed permission form requesting, and assuming full responsibility for, the minor's Internet access. Children under the age of 13 will be allowed access only in the presence of, and under the direct supervision of, their parent or guardian. No exceptions.

All members requesting to use the Internet connections must sign in prior to each use. You must print and write your name legibly.

Roseland Residents and those individuals with a paid non-resident Roseland Free Public Library membership will be allowed to access the Internet with no time limits unless others are waiting, then time is limited to one-half hour sessions. Non-Roseland residents are limited to Internet access of one- half hour per day.

There will be no charge for access to the Internet. Any printouts made from the Internet or database sources will be charged at the same rate as other copy services.

**The Library reserves the right to end any Internet sessions at any time.**

## **CHOOSING AND EVALUATING SOURCES:**

The Internet is a global entity with a highly diverse user population and information content. Library patrons use it at their own risk. The Library cannot censor access to material or protect users from materials they may find offensive, does not attempt to monitor or control information accessible through the Internet, and does not accept responsibility for its content or any changes in content, timeliness, accuracy, merchantability, infringement, or fitness for a particular purpose. The Library shall not be liable to anyone for damages, direct or indirect, even if advised of the possibility of such damages. Users are encouraged to be selective information consumers by evaluating the validity and/or suitability of any information accessed via the Internet.

## **INTERNET PROHIBITIONS:**

- Use of the Internet for commercial activities by for-profit organizations, product promotion, political lobbying, or illegal activities.
- The displaying or downloading of sexually explicit and/or pornographic messages or pictures.
- Engaging in any activity that is harassing, defamatory, or invades the privacy of others.
- Any intentional damage to computers, the computer system, or computer network. This will result in immediate suspension of privileges to access the Internet through the Library. The individual will be held liable for any damages.
- Any disruption of Library services or inappropriate behavior will result in termination of Internet sessions(s).
- Violating copyright laws
- Any attempt to alter software or hardware configurations and/or settings.
- Any attempt to install or download software or add new programs.
- Violations in any form will result in loss of access to the Internet through the Library. Unlawful activities will be dealt with in a serious and appropriate manner.

## **STAFF ASSISTANCE:**

Staff will assist members in getting started on the Internet; however, the Library Internet-skilled staff cannot be available to assist users at all times. Personnel are not available to offer extensive explanation about the Internet or personal computer use, or provide in-depth training. Time permitting, staff will attempt to answer specific questions about the Internet and offer suggestions for effective searching. Staff can also provide information about Internet training opportunities, books, etc.

## **RELEASE FROM LIABILITY:**

By accessing the Internet through the Library you acknowledge that you have read, understand and agree to comply with the Library's Internet Use Policy and expressly agree that use of the service is at your sole risk and that the service is being provided on an "as is" and "as available" basis. You also expressly release the Library from any and all direct, indirect, incidental, special or consequential damages resulting from your use, misuse or inability to use the service.

## RULES FOR INTERNET USE

- Use of the Roseland Free Public Library's computers for Internet access is free as specified in the Library's Internet Use Policy. There is a 10-cent per page charge for printouts (includes all pages generated by the printer regardless of the amount of information printed on it). Printouts must be paid for promptly at the Circulation Desk.
  - Software owned or supplied by users may not be installed or used on Library computers.
  - Users may not save their data on the hard drives of Library computers.
  - Computer programs protected by copyright laws may not be copied for personal use.
  - Computer users are asked to respect the privacy of others. This includes not representing oneself as another user, modifying passwords, trying to gain access to someone else's data or search history, or "hovering" over others using computers while waiting to use them.
  - The Library's computers are set up for optimal use by a single individual. However, in some cases, such as a parent/guardian with a child, it may be important for two persons to work/sit together at a single computer. In all cases, because of limited space, a maximum of two persons may sit and/or work together at any one computer.
  - The Library is not responsible for any damage or loss of users' personal information or data. Although the Library has installed virus protection on its computers, it is always possible for a new virus to appear and therefore, protection cannot be guaranteed.
  - Time permitting, Library staff will assist with basic computer problems. Staff members are not able to offer extensive explanations or provide in-depth training. Information is available about computer training opportunities in the area. As demand warrants, the Library will periodically offer basic Internet lessons to individuals.
  - Computer users are liable for damage to equipment caused by inappropriate or unauthorized use. Misuse of Library computers may result in the suspension or loss of privilege to use them.
- \* PLEASE NOTE: You must end Internet-use session at least 10 minutes prior to library's closing.

# ROSELAND FREE PUBLIC LIBRARY

## INTERNET USER AGREEMENT FOR MINORS, AGES 13 – 17

The Roseland Free Public Library cannot censor your access to materials nor protect you from information you or others may find offensive. There are many sites that carry information resources that may be considered controversial or inappropriate. On a global network, it is impossible to control all material that an industrious user may discover. We believe that the value of the information available on this worldwide network far outweighs the possibility that users might encounter materials that they may find offensive.

Not all sites on the Internet provide accurate, complete, or current information. You need to be a good information consumer, questioning the validity of the information you find. Just as libraries do not vouch for or endorse the viewpoints of written materials in their collections, they do not do so for electronic information. Selection policies that apply to the purchase of written materials may not apply to materials accessed through the Internet. It is the responsibility of you, together with your parent or guardian, to determine what is appropriate.

By accessing the Internet through the Library, you expressly agree that use of the service is at your sole risk and that the service is being provided on an “as is” and “as available” basis. You also expressly release the Library from any and all direct, indirect, or incidental damages resulting from your use, misuse or inability to use the service.

**I have read, understand, and agree to comply with all of the rules and conditions governing access to the Internet Use Policy through the Library.**

Name (please print) \_\_\_\_\_  
Signature of Minor \_\_\_\_\_  
Address and Phone \_\_\_\_\_  
Date of Birth \_\_\_\_\_

### PERMISSION OF PARENT OR GUARDIAN

As the parent or legal guardian of the minor signing above, I grant permission for her/him to access the Internet through the Library. I have read, understand and agree to the terms of the above Internet User Agreement as well as the Library’s Internet Use Policy. I understand that as a parent/guardian I may be held liable for violations of the rules and regulations and any damages resulting to Library equipment. I also understand that violation of these rules and regulations will result in suspension of Internet privileges. I understand that some materials on the Internet may be objectionable, but I accept full responsibility for guidance of Internet use, setting and conveying standards to be followed when selecting, sharing, or exploring information.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_  
Print Name \_\_\_\_\_  
Address/Phone \_\_\_\_\_

Approved by the Board of Trustees of the Roseland Free Public Library, 10-07-02  
Revised by the Board of Trustees of the Roseland Free Public Library, 03-06-06